

Guidance to Writing a Learning Review for ICSK-L2, CSK-L2, CST-L3 & CAST-L3

The learning review is an example of **documentary** evidence. See your Candidate Guide & CPCAB website for a description of the 3 kinds of coursework.

Learning review (learning journal)

This is a regular exploration of your learning – *your reflections on the input, discussions, experiences, and readings for the course* – which you start right from the beginning of the course. If you are in personal counselling, you can include insights gained from these sessions.

How to write a learning review

Your tutor will be looking for:

- Your ability to think about and reflect on the topics of the class.
- How you process your feelings that come up during that time.
- How you use your new knowledge and understanding in your helping/counselling sessions and everyday life.

You can write about specific criteria if this is appropriate.

ASSESSMENT

- Identify where in your work you think you have met criteria.
- Your tutor will assess your learning review to ensure you are meeting the course requirements and to support you in understanding and evidencing criterion.
- Your tutor will check your criterion referencing and give you feedback. Your tutor may ask you to submit a candidate assessment sheet (CAS) with your work, which will list what criterion you believe you have met. The tutor will give you feedback by acknowledging where you have met a criterion or by outlining what you need to do to meet the standard.
- If you are required to write more, do not delete anything from your portfolio; just write another paragraph or sheet as requested. Your original work must remain to be seen by the CPCAB external verifier who checks the tutor's assessment and moderation.
- Once your tutor has agreed you have met a criterion you can then enter it into your candidate learning record (CLR).